

# **FORTHCOMING DECISIONS**

**FOR CONSIDERATION BY THE CABINET DURING THE PERIOD  
1 FEBRUARY TO 30 APRIL 2021**

This notice was published on Thursday 14 January 2021,  
28 days prior to the meeting of the Cabinet on 24 February 2020

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website ([www.shepway.gov.uk](http://www.shepway.gov.uk)).

All meetings\* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Officer, on 01303 853369.

\*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

## THE CABINET

<b>Cabinet Member</b>	<b>Cabinet Members Portfolios</b>
Councillor David Monk	Leader of the Council
Councillor Mrs Jenny Hollingsbee	Deputy Leader of the Council and Cabinet Member for Communities
Councillor John Collier	Cabinet Member for Property Management and Grounds Maintenance
Councillor David Godfrey	Cabinet Member for Housing, Transport and Special Projects
Councillor Stuart Peall	Cabinet Member for Enforcement, Regulatory Services, Waste & Building Control
Councillor David Wimble	Cabinet Member for the District Economy
Councillor Tim Prater	Cabinet Member for Revenues & Benefits, Anti-Fraud and Corruption
Councillor Lesley Whybrow	Cabinet Member for the Environment
Councillor Ray Field	Cabinet Member for Digital Transformation

## CORPORATE LEADERSHIP TEAM

<b>Name</b>	<b>Job Title</b>
Dr Susan Priest	Chief Executive
Charlotte Spendley	S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director - Place

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
<b>February</b>				
Corporate Plan	This report summarises the work undertaken on the Councils long term strategic Corporate Plan incorporating proposals for the COVID recovery. The Corporate and Recovery Plans have been combined into a vision for the district of 'Creating tomorrow together'. The Plan has recently undergone public consultation and this draft for adoption considers matters raised through that process	Open	Ewan Green, Director of Place, Charlotte Spendley, Director of Corporate Services  ewan.green@folkestone-hythe.gov.uk, charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
Carbon Action Plan	This report seeks approval of the Carbon Action Plan. This document has been produced in response to the Climate Emergency resolution passed by full council last year and following a study to establish the Council's carbon footprint. In response to the findings of the study the Carbon Action Plan proposes a range of actions that are intended to start the Council on the journey to reduce its carbon emissions to zero by 2030.	Open	Hazel Sargent, Low Carbon and Sustainability Specialist  hazel.sargent@folkestone-hythe.gov.uk	Cabinet Member for the Environment
General Fund Budget and Council Tax	This report sets out the final General Fund budget and Council Tax	Open	Charlotte Spendley, Director of Corporate	Leader of the Council

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2021/22	requirement for 2021/22, including that part of the local tax covering district and parish services.		Services  charlotte.spendley@folkestone-hythe.gov.uk	
HRA Revenue and Capital Budget 2021/22	This report sets out the HRA Revenue and Capital budget for 2021/22 and proposes an increase in weekly rents and an increase in service charges for 2021/22.	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Capital Strategy 2021/22	This report sets out the council's proposed strategy in relation to capital expenditure, financing and treasury management in 2021/22 to be approved by full Council. The report also sets out the Prudential Indicators for capital expenditure to be approved by full Council.	Open	Lee Walker, Capital and Treasury Senior Specialist  lee.walker@folkestone-hythe.gov.uk	Leader of the Council
Investment Strategy 2021/22	This report sets out the council's proposed strategy for its service and commercial investments in 2021/22 to be approved by full Council.	Open	Lee Walker, Capital and Treasury Senior Specialist  lee.walker@folkestone-hythe.gov.uk	Leader of the Council

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Q3 KPI Report <b>THIS ITEM HAS BEEN DEFERRED TO CABINET ON 17 MARCH 21</b>	This report provides an update on the Council's performance for the third quarter of 2020/21, covering 1 <sup>st</sup> October 2020 to 31 <sup>st</sup> December 2020. The report enables the Council to assess progress against the approved key performance indicators for each service area.	Open	Gavin Edwards, Performance and Improvement Specialist  gavin.edwards@folkestone-hythe.gov.uk	Leader of the Council
Housing Operations Policies	<p>As the Housing Operations service has returned to the Council it is important to have a framework of policies to ensure effectiveness and compliancy. This report seeks approval for the new policies which form the framework for the Housing Operations service. These policies are as follows:</p> <ul style="list-style-type: none"> <li>• Tenancy Policy</li> <li>• Housing Management Policy</li> <li>• Housing Community Safety Policy</li> <li>• Home Ownership Policy</li> <li>• Shared Ownership Policy</li> <li>• Right to Buy Policy</li> </ul>	Open	John Holman, Assistant Director of Housing  john.holman@folkestone-hythe.gov.uk	Cabinet Member for Housing, Transport and special projects
<b>March</b>				

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Equality and Diversity Annual Report 2019/20	The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report is therefore presented for consideration and approval prior to publication.	Open	Gavin Edwards, Performance and Improvement Specialist  gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities
Equality and Diversity Policy 2021-25	<p>This report presents the draft Equality and Diversity Policy for 2021-2025 for consideration by Cabinet. The existing Policy covered the period 2016-2020 and therefore a refresh was required. The duties with regard to equality and diversity have not changed and therefore the proposed changes to the Policy are minor. The aim of the Equality and Diversity Policy remains the same; to ensure everyone has the right to be treated fairly at work or when using the council's services.</p> <p>The report will also address the points raised as Opposition business at Full Council on 21 October 2021, and consider how the council progresses its commitment to tackling</p>	Open	Gavin Edwards, Performance and Improvement Specialist  gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities

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	discrimination and building community cohesion.			
<p>Potential disposal of land on Cheriton Road, Folkestone, and relocation of Indoor Bowls Club</p> <p><b>PLEASE NOTE:</b> Officers, in consultation with the Leader of the Council, and the Portfolio holder, have decided to defer this item for a period of 12 months due to the Covid-19 pandemic.'</p>	The report details offers made for the Cheriton Rd Indoor Bowls Club site and the potential relocation of the bowls club.	Part exempt	<p>Andy Blaszkowicz, Director of Housing and Operations</p> <p>andy.blaszkowicz@folkestone-hythe.gov.uk</p>	Cabinet Member for Property Management and Grounds Maintenance
Extension of deadline for district High Streets Fund	This decision seeks to extend the original planned deadline for applications to the Folkestone & Hythe Districts High Street Fund from 31 March 2021 to 31 March 2022 or until the funds are allocated, due to delays arising from the Covid 19 pandemic in 2020.	Open	<p>Katharine Harvey, Chief Economic Development Officer</p> <p>katharine.harvey@folkestone-hythe.gov.uk</p>	Leader of the Council



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General Fund Revenue Qtr 4 budget monitoring	This monitoring report provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 31 January 2021.	Open	Leigh Hall, Case Management Lead (Support Services)  leigh.hall@folkestone-hythe.gov.uk	Leader of the Council
General Fund Capital Qtr 4 budget monitoring	This monitoring report provides a projection of the end of financial year position of the General Fund capital programme based on expenditure to 31 January 2021	Open	Lee Walker, Capital and Treasury Senior Specialist  lee.walker@folkestone-hythe.gov.uk	Leader of the Council
HRA Revenue & Capital Qtr 4 budget monitoring	This monitoring report provides a projection of the end of financial year position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 31 January 2021	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
<b>April</b>				
<b>Date to be confirmed</b>				

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FHDC lamp post review - Upgrade to LED	Following review of all lamp post stock across district, this report details the next steps for LED upgrade and potential adoption by KCC.	Open	Andy Blaszkowicz, Director of Housing and Operations  andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Ross Depot Transfer Station Proposals	The report will set out the Heads of Terms proposed by KCC for the potential re-development of the existing waste transfer station at Ross Depot.	Fully exempt	Andrew Rush, Regulatory Services & Corporate Contracts Lead Specialist  andrew.rush@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Proposed Amendment to FHDC Corporate Complaints Policy	This report will set out proposed changes to the current complaints policy.	Open	Rebecca Edwards, Case Management Lead Specialist - Place  rebecca.edwards@folkestone-hythe.gov.uk	Cabinet Member for Digital Transformation
Update to HRA Business Plan	This report provides an update to the HRA new build and acquisition programme for the period 2020 – 2050.	Open	Cheryl Ireland, Chief Financial Services Officer	Leader of the Council

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			cheryl.ireland@folkestone-hythe.gov.uk	

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